Health IT Steering Committee Meeting Notes		
3.24.2020		4:00PM EST
Committee Chair/ Vice-Chair	Dr. Nick Genes / Dr. Todd Taylor	
Committee Attendees	Jim McClay, Jim Augustine, Mark Baker, Allison Sullivan, Brian Fengler, Emmanuel Ogele, JT Finnell, Mike Gillam, Jeff Nielson, Jon Handler, John Manning	
ACEP Staff Attendees	Pawan Goyal, Dhruv Sharma, Joseph Kennedy	
Other Attendees	N/A	
Discussion	**Update on Recent Actions**	

LAC has been cancelled this year due to COVID-19 outbreak.

Recent Documents for Review/Approval
- Augmented Intelligence in EM – Resolution 42(19) was submitted to the Board.
- ONC Federal Health IT Strategic Plan – comments submitted to ONC
- Telehealth Practice Guidelines – pending a final review/sent to Telehealth Section for revision

Action Items	Person Responsible
None	N/A

Discussion	**Subcommittee Reports**

Policy Subcommittee
- Reviewed objectives and workplan.
- Reviewed above mentioned documents, provided revisions, and submitted to appropriate stakeholders.
- Will be going through the policy compendium to review what policies relate to Health IT to identify any needing updates or expansion.

Vendor Relations
- Discussed objectives and will be meeting every two weeks
- Looking to create a repository/communication hub for identified vendors to help provide information relating to various products

Education/Dissemination
- Working to collate information from various sources; websites, tools, policy statements, old newsletters to help members make the most out of their HER experience as well ED Directors to qualify for different incentives via data submission.

Tech Team
- Will be more of a reactive subcommittee to try to solve issues as they arise.
- Discussed a few ideas to start on and will reconvene to move identified projects forward.

Writing Team
- Groups will be divided into sections, led by original authors
- Work will likely resume in the coming weeks as capacity opens for the team.

Action Items	Person Responsible
N/A	N/A

Discussion	**SA-2020 Opportunities**

We have been in communication with the Education Committee. Notices of approved didactics have gone out and we are working with the Education Committee to identify keynote speakers. Though we are unsure of what form Scientific Assembly will take in October, we will continue to pursue planning, but will remain flexible to a different form of the venue.

Action Items	Person Responsible
N/A	N/A

Discussion	COVID-19 Response

Amidst the COVID-19 pandemic, there are quite a few opportunities for the committee to assist within the HIT arena.

Dr. Todd Taylor presented a draft document "Stages of Emergency Department (ED) Status During Pandemic" which will be voted on for approval to present to the Board for their approval and subsequent dissemination. The document entails varying stages based on capacity of utilization that is dependent on availability of resources.

Currently, the document has not been validated, but needs approval as it stands so the committee can move forward with a validation process.

Dr. Taylor also presented a recommendation for the Board, "Web-Based (or APP) Self Triage Tool for Influenza Like Illness (ILI).
- Dr. Genes mentioned that Emory Health System has published a similar app at C19check.com.
- Recommendation is to approve this to push forward to the ACEP DC office to help in identifying if efforts around this are being done and what role ACEP can play in its development and dissemination.

Dr. Taylor made a motion to approve the document/s for submission to the ACEP Board of Directors to review and approve. Dr. Genes seconded the motion. Dr. McClay moved to approve. No objections were noted. Motion approved to distribute the above mentioned/presented documents to the ACEP Board of Directors.

Dr. Taylor presented a "Quick Guide to Basic Tele-Triage Program." The document originates from the Telehealth Section. After review, Dr. Taylor proposes that the HIT Committee create a document for ACEP that illustrates the use of tele-triage.
- The focus on the document would be how to triage patients that arrive at the ED without having to employ personnel and PPE to sort through patients as they arrive.

Action Items	Person Responsible
Present the Stages of Emergency Department (ED) Status During Pandemic to the ACEP Board of Directors for approval.	Dr. Todd Taylor
Start draft on new Tele-Triage document	Dr. Todd Taylor

Discussion	New Business

None discussed.

Action Items	Person Responsible
N/A	N/A